Checklist

Investments

- Brokerage Statements (Individual/Joint, Trust and Estate Accounts)
- Traditional IRA and Roth IRA Statements
- Work 401K, 403B or 457 Statements:
- Stock option information
- Pension plan estimates
- 529 College plans/Custodial Accounts
- Helpful to note if money is being contributed monthly to any of the above accounts

Insurance

- Life insurance – Group and Individual (Death benefit, Premium, Waiver of Premium?)
- Long Term Disability insurance- Group and Individual (Income replacement, Cost of living increase, Level or rising premium, premium amount?)
- Long Term Care insurance (Daily or Monthly amount, Term of policy, inflation rider, premium?)
- Home and Auto insurance coverages, deductibles, limits, Umbrella policy

Legal, Tax and Social Security

- Wills and Financial Power of Attorney and Health proxy
- Last year's Tax return
- Recent Paystub
- Social Security statements www.ssa.gov
- Monthly Budget (attached separately)
- Money owed to you, Personal, Loans, Real Estate

Debts

- Home : Purchase price, Estimated Current Value, Mortgage balance & % rate
- Car Loans : Balance owed, % Rate
- Business Loans : Balance owed, % Rate, Length of term
- Credit Cards : Balance owed, % rate, Monthly payment made
- Personal Loans/Other: Balance owed, % rate

Don't worry if you do not have or can find everything. Please try to forward as early as possible but at least three days before your meeting.